

## Drama Boosters Meeting Minutes

Call to Order 7:02pm, September 2, 2104

### Introductions

- Booster and club officers, parents, director, and teacher representative advisor introduced themselves.

Those in attendance were: Ilene Harmon, Katy Bennett, April Ozdych, Laura Colavecchia, Scott Brown, Patrice Walsh, Kevin Walsh, Randy Miller, Pari Coustan Neary, Kendall Barbieri, Kara Barbieri, Deryk Nagengast, Angela (Walentovic) Lundy, Kathy Samborski, Cindy Murphy, Angi Lewis, Maureen Murphy, Ed Nahhat, Mike Romolino.

### President's Report

- Mr. Nahat will be inducted into the ROHS Hall of Fame on September 21, 2014 at 2pm. He was also chosen to give the keynote address.
- Meetings will be held on the first Tuesday of the month until the last 8 weeks before the opening at which time they will be the first and third Tuesdays of the month.
- Mrs. Lundy, a Spanish and English teacher is the new teacher representative advisor.
- The parent meeting is September 15<sup>th</sup>.
- The ticketing system that would allow patrons to choose their seats when buying tickets on line is not available so hard tickets will be printed for *Oklahoma*.
- Ilene Harmon will research the possibility of taking credit card payments at the door.

### Treasurer's Report

- Treasurer information has been passed on to Laura Colavecchia who will have a report at the next boosters meeting.
- The signers on the accounts have been updated at the credit union
- There is a reimbursement form on the web page if people need to print one.

### Fundraising

- Tag Day will be November 1<sup>st</sup> at the Farmer's Market starting 8am.
- Students will pass out business cards for the musical, *Oklahoma*.
- Tag Days work best if students are in "uniform" so the students will be dressed specifically in costumes or cowboy hats.
- The business cards will have a coupon for \$1.00 off purchases at the concession stand at the play.
- Information from the band and choir Tag Days will be gathered and used to investigate adding more locations such as ROHS stadium at little league football games and expanding to other weekend days.
- There will be a Potbelly's fundraiser on November 7. As with last year, parents can go to work on the set after they go to Potbelly's.
- Pizza sales will begin next week if Karen Romolino is interested in starting them up that soon.

- Mrs. Lundy will see about getting pizza sales mentioned in the Raven Reports, Monday Morning Roll Call, and on the driveway sign.

## **Drama Boosters Meeting Minutes**

### **Publicity**

- Angi Lewis has the PR packet from Scott Brown
- The Raven Rally table will be staffed by officers and members because some of the officers are in marching band so they won't be available.
- Students will be in costume walking through the crowd talking up the auditions for the musical.
- Approved *Oklahoma* logos have been received from the publishers. Alternative logos must be approved by the publishers who must be informed that alternatives are being created.
- Logos have been sent to the Drama Club officers.
- The hallway sign and auditorium display boxes should be updated for the current show.
- Matt Harmon will be asked to do headshots of the cast.
- Drama Club Officers will disperse information via Twitter, Instagram, Facebook, and Text.

### **Director's Report**

- The license has been approved by Rogers and Hammerstein
- The license includes a video archive rider that requires an additional license and fee if the show is going to be recorded and the recording is going to be sold.
- If a video of the show is produced it should include rehearsal footage, cast interviews, and outtakes.
- Auditions for *Oklahoma* are next week.
- September 8 and 9, 4:30 pm to 6:30 pm: Workshops with Ms. Ward
- Marching Band members may attend the workshops after band practice.
- September 8 and 9, 6:30 pm to 9:00 pm: Generals, singing and dancing only.
- September 10, 6:30 pm to 9:00 pm: Call Backs, acting scenes only.
- September 11, 6:30 pm to 8:00 pm: Crew Leader Interviews.
- Returning crew leaders must have an interview
- The cast list will be emailed to the officers the evening of September 10 who will post it on the drama board the morning of September 11.
- Paul Molnar will design the set and oversee construction.
- Brittany Ward is assistant director
- Frannie Shepherd-Bates may be involved with the production as well but she has not been engaged as yet.

- Mrs. Buffa will do the vocal instruction twice a week after school. The rehearsal schedule will be arranged so that singers who work after school will not be scheduled for evening rehearsals on that same day.
- Mr. Jensen will lead the orchestra.
- Mrs. Semivan may not be available for all the auditions.
- This production will require strong vocals, dance, and acting. The show will be done in a more realistic, less cartoonish style.

### **Drama Boosters Meeting Minutes**

#### **Sponsor's Report**

- The principle is interested in extending the academic eligibility requirements that sports teams use to clubs.
- A lock box will be installed in Mrs. Lundy's room (113) for students to drop things like ticket, program ad, or t-shirt orders that may include payments so students won't have to find officers to turn these things in and officers won't have to keep track of money or checks.
- Mrs. Lundy will arrange to have copies made for the auditions.
- She will also monitor the booster's mail box in the office.
- Mrs. Lundy will check the balance in the activities account. Some payments were made from that account in error last school year. Mr. Nahat has informed the school of the mistake.
- There was discussion about making some of the information for students who are cast in the play available on line so parents can access them before the parent meeting. It was decided that there be both hard and soft versions of the parent packets available.

#### **Old Business**

- Cindy Murphy will review the books for the last two years.
- With 2 years of clean financials, the Drama Boosters, a 501C3, may be able to apply for grants
- Cindy Murphy will produce the usual form used by other boosters organizations after her review.

#### **New Business**

- There may be a folder with instructions for the teacher sponsor in the office. Mrs. Lundy will look into this.
- Motion made and approved to purchase the lock box for Mrs. Lundy's room.
- Pari Coustau-Neary and Kendall Barbieri will be in charge of ticketing for *Oklahoma*

Motion to adjourn 8:58pm seconded and carried.