

Drama Club Booster Meeting Tuesday, January 21, 2014

In attendance:

Drama Club Officers: President, Patrice Walsh; Vice-President, Lisa Lynch; Secretary, Susan Pasikowski; Treasurer, Diane Wielgat; Publicity, Scott Brown; Fundraising, April Ozdych

Director: Ed Nahhat

Parents: Jennifer Everts, Jeff & Laura Colavecchia, Beth Linenbert, Kelly Bekemeyer, Beth & Rick Valone, Randy Miller, Cindy Murphy, Linda & Kirk Chidester, Karen Romolino, Ilene Harmon, Pari Constan-Neary, Crystal Hutchinson, Sandy McMillan

**President's Report – Patrice Walsh:**

- Hello – cast and crew are going to be great, this is going to be a fun show.
- Schedules are out and we will add things to the calendar as they come up.

**Treasurer's Report – Diane Wielgat**

- Pizza sales – total made so far \$457
- The school cashed our check, so we are paid up with the school
- We paid for the videographer with two gift cards
- The Pot Belly Fundraiser Check was deposited
- We have a balance of \$4794
- We attempted to file a tax return online – we will be doing an “e-card” online, need to find out through the IRS, so hopefully in 6 weeks we’ll be able to do this.
- People who have receipts please be sure to turn them into Diane ASAP.
- An invoice for Frannie for \$75 to pay for the audition workshop was received from Ed.

**Fundraising – April Ozdych**

- We will be doing the Pot Belly Fundraiser again, on the Friday before the show/Tech Week – followed by a “parent only” work session. More information to come on that as it gets closer.
- Talked about Tag Days at National Coney Island or at the Farmers Market – April will talk with the officers to see what they would prefer to do. The Farmer’s Market is very cold, so National Coney Island might work well, as we won’t need as many kids at one time. Someone suggested doing this at Emagine Theater too. April will look into this further and report back. Should we do this the same weekend as Pot Belly or a different one, different would be better.
- April asked if we could find out with the total amount available is in the school activity fund. Patrice will find out.

**Publicity Report – Scott Brown**

- We already have the parent dedication form for the show, please take some.
- Program Ads too – sell them!

- Scott put together a list of everything he does so that someone else can start taking over what he does. Please consider volunteering for this high impact position.
- We have a publicity crew of 9 people for this show (You Can't Take It With You) – GREAT!
- We finished the poster to put in store fronts (thanks Scott! It looks GREAT!)
- We will be making lawn signs – simple design highlighting the name of the show and the dates – Ed shared in his experience that having the website legible is a good thing.
- We will also be doing big banners for the show as they worked well last time.
- There are two spots on the website [www.rodrama.com](http://www.rodrama.com) – A booster page and a You Can't Take it With You page that will have scripts, schedules, etc. Please check them out frequently.

### **Director's Report – Ed Nahhat**

- Ed gave a message to the parents earlier about how he works and expectations of students/parents.
- On the business side, a week or so ago, he made a formal request of the principal to approve the contracts for Brittney Ward and Pal Malnar. for the show. This way, we hope the school will pay for their services, versus the boosters paying for them.
- Ed shared the details of how the contracts with the school work.
- Also requested that Frannie Shepherd-Bates be approved for a contract to coach the spring one-acts. Ed is waiting to hear back on both of these items.
- Paul Malnar (new set design/construction leader) is not able to work with students after school; all work will be completed in the evenings or on Saturdays. Ed is trying to target one night during the week for Paul to work with students and will let us know when that will be.
- We won't be able to put the actual set on the stage permanently until another school event is completed, looks like Monday, March 3. It will be up and mobile until this time. Ed found out that the auditorium is being used the Friday night for the parent work night for the all-night volley ball tournament; we can however still use the stage.
- Reminder to parents to share with the kids they need to focus and write down their notes during rehearsal, so they don't have to worry about the show when they go home and need to study for other subjects. Ed shared he won't go past 9:00 typically until tech week.

### **Old Business:**

- Lock-In – We need you! There will be a sign up for volunteer parents and food we can't do this without you!
- Cindy Murphy will be in charge of the Lock-in Money.
- Sign up will be up this week on Sign Up Genius.
- Charging kids \$10 each – this will help cover the cost for the custodian that is required by the school.
- Suggestion made to have Julian Brothers subs, they do a nice job.
- Online ticket sales – Sheryl Hunter is looking into this, she will let us know. Scott will go ahead and set up PayPal for now.
- Auditorium Seating – Van Camp emailed Patrice regarding this, the PTA is involved and the ROFPE is interested as well. There is a wine and beer tasting with appetizers as well at the Holiday Market in Royal Oak Friday.

- Microphones – Scott’s done some research; he’s found some good information and the Optimist’s Club may be willing to help us out with the costs. They require a letter of request and what the funds will be used for. Scott will continue to keep us updated for this.
- We need to get a small group of people together for a nominating committee to select officers for next year. Between now and our next meeting, we need to have a list of what the current officers do in case anyone is interested in that position. The four official officers are President, Vice President, Treasurer and Secretary; additional positions include: Volunteer chair, publicity, fundraising, etc. Please think about volunteering for a position, or someone you know that might have some hidden skills.
- Royal Oak Youth Assistance does a lot for the community and has an annual bowl-a-thon. If anyone is interested in bowling or donating to those bowling – date – March 2, please let Patrice know if you are interested.
- April brought up the end of the year banquet – she looked into Local Kitchen and it was \$500 to rent the room and then \$35 per person. In the past the cost was \$20 and we paid \$10 and the students pay \$10. The contact April talked with will get back with her. If they can do \$20 - \$25 per person – flat fee, no room rental, etc. We need a private room, something nice, they don’t want pizza and they don’t want Peking House again. Let’s all do some research, call some places and see what we can get for the group and we could do an ad in the program for them.
- Cindy Murphy will take care of the Lock-In Money.
- Beth brought up having a parent or two at rehearsals; he’s been asking more and more, maybe we can do a sign up genius for this as well. Patrice will do this.
- Patrice and Kevin were at the MPI – a one year college for Motion Picture Institute – Jessica (contact there) said she would love to do a workshop during the school day with the students. If Mike Conrad’s video class is doing this, maybe drama kids could join. Patrice will talk with him to see if they could do this.

The next meeting will be February 3, 2014 at Jimi’s 7:00 pm. We hope you can join us!

Thank you all for coming!